



PUNJAB LAND RECORDS AUTHORITY (PLRA)
Government of the Punjab



EMPLOYMENT OPPORTUNITIES

In order to ensure sustainability and efficiency of nascent system of computerized land records, the Government of Punjab has established Punjab Land Records Authority to manage, update and maintain Land Records, formulate strategies, policies and plans for management of land records and provide prompt services to the public. Applications are invited for appointment against the following post in the Punjab Land Records Authority.

Designation	Posts (1 each)	Age (Yrs.)	Qualification and Experience
Additional Director	Networks	30-45	Bachelors (4 years) OR Master in IT / Computer Science, Electronics, Electrical, Telecommunication from a recognized university / institute. Must be CCNP Certified and CCIE (RS) will be preferable. Minimum 7 years of IT experience in Public/private sector including multiple roles in Network systems design & implementation, supervision of technical personnel, architecture, security/compliance, business - wide strategic planning. Ability to manage Networks of 151 cities of Punjab Must have expertise in Cisco Nexus Switches, Cisco Router ASR, Cisco Firewall, EMC Storage, Cisco Unified Computing Systems, Load Balancer, Exchange Server 2016, MPLS, DNS, DHCP, Active Directory, Windows Server 2012, Proxy Server, VMware, Hyper-V.
	Urban Land Records		Master's degree related to Urban Planning/Spatial Planning/GIS, Project Management or equivalent from HEC recognized university/ institute. Minimum 7 years of experience in relevant field
	Policy & Planning		MBA/MPA/MSc Development Management, Development Planning, Economics, Public Policy from HEC recognized university/institute. Minimum 7 years of experience in Policy and Planning role in reputed organization
	IT Security & Compliance		Master's degree in IT / Computer Science / BS / BIT (at least 2nd division) BCS (4 year) from a recognized university. Minimum 7 years technical experience working with cyber security and information security risk and control with at least 2 years' experience with data loss security tools. Must have thorough understanding of data analytics and reporting. Should have practical knowledge of Information Systems Auditing, ISO/IEC 27001 and ITIL.
	Litigation		LLB from HEC recognized university/institute preferably LLM Minimum 7 years of experience of practice in high court
	Citizen Services & Feedback		MBA/MPA/Master degree in Social Sciences from HEC recognized university/institute. Minimum 7 years of experience with at least 5 year in a managerial role
	Legal Services		LLB from HEC recognized university/institute preferably LLM Minimum 7 years practice. Domain knowledge of revenue matters is required
	HR		MBA (HR)/MHRM or equivalent from HEC recognized university/institute Minimum 7 years of experience in Human Resource Management in large organizations with at least 5 years of experience in a managerial role. Experience in developing and implementing HR policies, training and development, skill competency, evaluation and compensation models and drafting rules and guidelines is required. Experience in multi-national companies or large public sector organizations and working in ERP environment will be preferred.
	Procurement		Master's degree in Economics/Business Administration/Commerce from HEC recognized university/institute/SCM or member of any recognized professional accounting body Minimum 7 years of relevant experience Knowledge of Punjab Procurement Rules and experience of working in ERP environment is required
	Finance & Accounts		Member of any recognized professional accounting body Minimum 7 years of experience in public / private sector. Should have experience of financial management, taxation, financial reporting based on IFRS. Experience of working on ERP will be an added advantage

- Market based competitive salary will be offered to selected candidates
- The initial contract will be for 3 years, extendable on satisfactory performance
- Written applications accompanied along with CV, attested educational certificates, relevant experience certificates, one passport size photograph, copies of CNIC should reach the undersigned during office hours by within 15 days of publication of this advertisement
- Public sector employees may also apply through proper channel.
- Only short listed candidates will be called for interview and no TA/DA shall be admissible for the purpose.
- Envelopes must be clearly marked with the post applied for.
- Quotas shall be observed as per Government policy

**HUMAN RESOURCE DEPARTMENT, PUNJAB LAND RECORDS AUTHORITY,
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